

Lionheart Policy Committee
June 9, 2022 3:00 PM
10 Sharon Road, Peterborough, NH

In attendance: Barry Tanner, Leo Plante, Richard Merkt, Kimberly Lavallee and ex officio member ED Bedard

Trustee Merkt called the Policy Committee meeting to order at 3:00 PM

1. Pledge of Allegiance
2. Reading of the mission
3. Review of handbook items in agenda provided by ED Bedard for review. She noted it needs additional updates and will bring it to the next meeting or board meeting.
4. Policies up for review are Annual Budget, Budget Preparation, Budget Implementation, Transfer of Appropriation, School Credit Cards, Audits, Fraud Prevention and Fiscal Management, Political Contributions, Government Furnished Property & Equipment, Record Retention Policy, Expense Reimbursements, Capital Asset Policy, Debt Policy and Operating Reserve Policy. The committee reviewed templates and made some minor updates. They will be reviewed and voted on at a future board meeting.
5. Discussion about the Statement of Confidentiality and Conflict of Interest was discussed, and the committee agreed it's important to move forward with.
6. Progress with Lionheart Handbooks was discussed, and ED Bedard has been working hard to finish them.
7. The committee would like to set a standing committee date for the upcoming months. The committee will look at their calendars and come to an agreement.
8. Meeting adjourned at 4:45 PM, moved by Trustee Plante, seconded by Trustee Merkt, all in favor.

Minutes recreated from notes.

