



**Board of Trustees Meeting Agenda**  
**Thursday, February 9, 2023 at 6:00 pm**

[Join Zoom Meeting](#)

Meeting ID: 864 0115 3428

Passcode: 360184

Call to Order: (5 minutes)

Pledge of Allegiance

Reading of the Mission Statement

Mission Moment

1. Public Comments (10 minutes)
  - a. BEDH Policy – Public Participation at Board Meetings
2. Secretary’s Report (5 minutes)
  - a. Board Meeting Minutes January 12, 2023
3. Treasurer’s Report (10 minutes)
  - a. Monthly Financial Report – January 2023
  - b. Profit and Loss Statement
  - c. Balance Sheet
4. Executive Director’s Report (15 minutes)
  - a. Questions and comments
5. Committee Reports (20-30 minutes)
  - a. Finance
  - b. Policy
  - c. Fundraising & Family Outreach
  - d. Facility – Monthly Report, David Bedard
  - e. Hiring – Discuss change
6. New Business
  - a. Appoint special board committee
  - b. Meeting dates 2023
  - c. Tour building
7. Next meeting: TBD @ 6:00 pm

## **Additional Information**

### **Proposal to Appoint a Special Building Committee**

The Chair recommends creating a special committee to explore, conduct due diligence, and advise the board on building ownership. Tasks may include reviewing the current lease; analyzing current and projected building expenses; conducting an assessment of the building; obtaining construction estimates; creating design plan; exploring financing options; identifying facility alternatives (BATNA); preparing for negotiation; advising the board during negotiations; and additional tasks as required.

Membership shall include the Board Chairman (1), a parent board member (1), the Executive Director (1), Facility Committee member (1), and community members (1-2).

### **Board of Trustees Meetings 2022-2023**

The Chair recommends moving future meeting dates to the second Thursday of the month at 6 pm for the rest of the year:

#### **2023**

March 9  
April 13  
May 11  
June 8

### **Tour of the Facilities**

Walk through the facility to see the current state, review the proposed phase two classrooms, discuss additional phase two needs, and identify future opportunities and challenges.