

Lionheart Classical Academy

Monthly Board Meeting

February 22, 2024 at 6:00 PM

Approved

The Meeting of the Board of Trustees (the "Board") of Lionheart Classical Academy Chartered Public School ("LCA") took place on February 22, 2024 at 10 Sharon Road, Peterborough, New Hampshire. The meeting was called to order at 6:00 p.m. by Chairman Barry Tanner. Board members present were: Barry Tanner, Kim Lavalley, Bailey Sweet, Lori Finn, Kevin McDonald and Kristie Greenwood (being a quorum of the Board) and Kerry Bedard (ex officio and Executive Director). Chairman Tanner noted that this was a public meeting and that notice of the same had been duly posted in accordance with state law.

The meeting began with the Pledge of Allegiance led by Chairman Tanner. Chairman Tanner read the School Mission of LCA. Executive Director Bedard said The Parent Council has shown support and contributed to a shower for an employee. She stated this employee loves the mission and school and sent a big thank you. She had a student asking where 7th grade will be located. Chairman Tanner met an individual in a parking lot who began a discussion with him. They did not know he is a founder and chair of Lionheart and proceeded to tell him about the school and how positive their experience is at the school.

Chairman Tanner opened the meeting for Public Comments. Public comments were made acknowledging Senator Ruth Ward and her excellent skills at making potholders.

The Secretary's Report was postponed until the next meeting.

On invitation of Treasurer Lavalley, Caitlin Blundell, CPA, (via Zoom) discussed LCA's January 2024 Financial Report. The school is on track for expenses and revenue. The HEFA loan will be paid in full as required by March 5, 2024. A Finance Committee meeting will be announced to review the FY 2025 budget and begin FY 2026 and FY 2027.

Executive Director Bedard presented her monthly report to the board. She reported the State Board of Education was very happy with First Year Audit Report and she received very positive feedback. The board recognized this accomplishment and congratulated her. Enrollment is on track and several grades will be waitlisted. A very high number of sibling applications have been received as well. The board commended ED Bedard for the results with admissions and noted the amount of work this takes. The lottery will be held on March 16, 2024, and everything is proceeding as expected. A sibling lottery will be held prior to the lottery for new incoming students. She said one of the new HVAC units has an issue, but

the repairs will be covered by the warranty. See the attached report for full update by Executive Director Bedard.

Trustee Sweet provided an update for the Strategic Planning Committee. The cost to convert the existing library to classroom space was addressed and an estimate of \$75,000 was provided by David Bedard. He assured the board that Hutter Construction needs very little notice to handle the project. She addressed the need to have donations or fundraising in place to pay for the project prior to beginning this summer.

Trustee Sweet reported the Finance Committee agreed to continue the existing insurance policies. A date to review the budget will be scheduled shortly. They will review the budget and address the need for funding to pay for the expansion of the library over the summer.

Trustee Greenwood report the Fundraising Committee met and began reviewing the upcoming spring fundraiser. They will continue to plan and are looking for donations to the event, corporate sponsorships and members.

The Policy Committee did not have an update but the board discussed the need to address the required policies and set dates to meet the deadlines.

Trustee McDonald provided a handout to board members and Executive Director Bedard with information he has researched regarding recommendations for additional security improvements. He received the okay to post signs indicating we are a School Zone and indicated the state will be sending them to the school.

Discussion focused on the format of board committees. Executive Director Bedard has discussed consolidating the committees into groupings that make sense. This will provide three board committees and reduce excessive meetings during the month. Trustee Sweet mentioned this makes sense and finding the meeting dates/times is critical. The new structure will start April 1, 2024.

The new committees are now the Academic Committee, Finance Committee and Organizational Committee. Chairman Tanner asked for a motion to approve the new structure. Trustee Sweet motioned to approve the new committee structure, Trustee Greenwood seconded, no discussion, all in favor.

Discussion was held regarding the two options for a Lionheart Vision Statement. The new statement was voted on and will be shared publicly. Motion to approve the new statement by Trustee Sweet, Trustee McDonald seconded, no discussion, all in favor. Thank you to Trustee Sweet and Executive Director Bedard for their work on this.

A nonpublic meeting was determined to be necessary. A motion to enter nonpublic under RSA 91-A:3, II(a) (I) was made by Trustee Lavalley, Trustee Sweet seconded, Executive

Director Bedard, Mr. Bedard and Dr. Fred Ward were invited to attend for a portion of the meeting. Roll call: Barry Tanner-yes, Kim Lavallee-yes, Bailey Sweet-yes, Lori Finn-yes, Kevin McDonald-yes and Kristie Greenwood-yes.

A motion to exit nonpublic under RSA 91-A:3, II(a) (l) and seal the minutes was made by Trustee Lavallee, Trustee Sweet seconded, Roll call: Barry Tanner-yes, Kim Lavallee-yes, Bailey Sweet-yes, Lori Finn-yes, Kevin McDonald-yes and Kristie Greenwood-yes. The board has exited the nonpublic session.

Meeting ajourned

The next board meeting will be held March 14, 2024