

Lionheart Classical Academy Board of Trustees

Special Meeting on May 20, 2024

Approved Minutes

A Special Meeting of the Board of Trustees (the "Board") of Lionheart Classical Academy Chartered Public School ("LCA") took place on May 20, 2024 at 10 Sharon Road, Peterborough, New Hampshire. The meeting was called to order at 5:36 p.m. by Vice Chair Kim Lavallee. Board members present included: Vice Chair Kim Lavallee, Bailey Sweet, Kristie Greenwood, Lori Finn, Kevin McDonald, Jason Nero, Richard Merkt, Chairman Barry Tanner (via Zoom) (being a quorum of the Board), and Kerry Bedard (ex officio and Executive Director). The Vice Chair noted that this was a public meeting and that notice of the same had been duly posted in accordance with state law. The purpose of the Special Meeting was to address time-sensitive issues requiring Board consideration prior to the next scheduled Regular Meeting of the Board.

The meeting commenced with a Moment of Silence in honor of Memorial Day, followed by the Pledge of Allegiance led by Vice Chair Kim Lavallee

Executive Director Kerry Bedard recited the School Mission of LCA.

Executive Director Bedard presented a "Mission Moment," noting progress on constructing a new school playground, and thanked volunteers and school families for their work.

Vice Chair Lavallee then opened the meeting for Public Comments. No public comments were offered, whereupon Vice Chair Lavallee closed the Public Comment portion of the meeting.

Executive Director Bedard presented a document entitled "School Safety Briefing, Part II." She introduced Peterborough Fire Chief Walker, who answered Board questions about the fire alarm system at LCA, which will be inspected in August. Discussion was had about entry door replacement needed to upgrade the doors to comply with state fire safety requirements. The Safety Briefing covered SAFE grant status in four particular areas: access control,

security system, interior camera(s), and exterior cameras. The Board expressed support for installing a camera to monitor the lobby entrance area and exterior cameras in the front of the building, where student drop-off and pick-up occurs. The concern is to advise the SAFE grant administrator of these items prior to the May 31, 2024 deadline. On motion by Trustee Sweet, seconded by Trustee Merkt, the Board authorized installation of these cameras by a vote of 8-0-0 in a roll call vote.

Trustee Richard Merkt presented his Secretary's Report, consisting of draft Minutes of the Board's Regular Meeting held on May 9, 2024. Subject to two edits suggested by Executive Director Bedard, the Secretary's Minutes of Meeting were approved without further amendment by a roll call vote of 8-0-0, on motion by Trustee Sweet, seconded by Trustee Nero.

At Vice Chair Lavalley's invitation, Trustee Sweet introduced representatives of RoundTable Funding Group, who joined the meeting via Zoom. The representatives provided the Board with a general description of their licensed financial adviser firm, their charter school client base, their objectives, and the financial management metrics they use to perform a feasibility analysis for their clients. Vice Chair then explained that the Board would enter non-public session to receive RoundTable Funding Group's specific advice to LCA, based on their findings.

Trustee Nero moved, seconded by Trustee Sweet, to have the Board enter into non-public session under RSA 91-A:3, II(d), to discuss legal contracts, and under RSA 91-A:3, II(a) to discuss public employees. The motion passed on a roll call vote of 8-0-0. Executive Director Bedard was invited to remain for the non-public portion. The Meeting entered non-public session at approximately 7:13 p.m.

The Meeting returned to public session at 8:53 p.m. on motion of Trustee Merkt, seconded by Trustee Finn. The motion passed on a roll call vote of 8-0-0. Trustee Finn, seconded by Trustee Sweet, moved to seal the minutes of the non-public session. The motion passed on a roll call vote of 8-0-0. The decision of the Board in non-public session was (1) to authorize a letter to LCA's landlord responding to his proposed term sheet to modify the school's

existing lease agreement; and (2) to authorize Chairman Tanner, Trustee Sweet, and Trustee Nero to conduct due diligence investigations regarding the LCA building and property.

Each of the Trustees present signed the Conflict-of-Interest Policy Compliance certification.

Vice Chair Lavallee reminded all present that the next Regular Meeting of the Board is scheduled for 6:00 p.m. on Thursday, June 13, 2024.

Trustee Merkt moved that the Special Meeting adjourn, Trustee McDonald seconded the motion, and the Board approved the motion by a roll call vote of 8-0-0, whereupon Vice Chair Lavallee declared the Special Meeting adjourned at 8:56 p.m.

Respectfully submitted,

Richard Merkt, Secretary

Approved 6/13