

DRAFT Organizational Committee - Minutes

Lionheart Classical Academy

Monday, July 1, 2024 @ 9am

The Organizational Meeting was called to order at 9:02am.

Attendees: Principal Kenneth Dobbs, Josh Prather, via Zoom: Bailey Sweet, Lori Finn, Kim Lavallee, Jason Nero, Kristie Greenwood, Dennis McKenney

No public comments were made.

Lori Finn motioned to approve minutes from both the previous Organizational Committee meeting on June 3, 2024 as well as the Board Succession and Planning Sub-Committee Meeting on June 10, 2024; Jason Nero seconded. No edits requested. Both motions pass.

The committee reviewed the proposal job description provided by American Classical Education. No requests for changes were made at that time. Bailey Sweet offered that any additional comments could be sent directly to the organization if needed prior to posting.

Next, the committee reviewed the interview panel and process for the Executive Director. The recommendation for a multi-interview process was discussed and aligned to:

There will be a first round virtual with 2 Board members for screening against the job description and rubric provided by ACE. The best suited candidates would be asked to be part of a second round, in-person interview panel at the school. That panel would include Lori Finn, who holds a Phd and strong academic credentials, Kim Lavallee, as Board Chair, faculty members Fiona Byrne (Director of Student Services) and Principal Ken Dobbs as well as parent representative Josh Prather, head of Parent Council for the last 2 years and who submitted his interest via email to participate. Should there be 2 candidates that needed further interviews, those candidates would be interviewed by the remaining Board members.

The committee planned to send an email out announcing the panel. Josh Prather also planned to email the Parent Council asking for their input and encouraging parents to complete the survey to ensure their voices were heard and opinions included via survey.

Principal Ken Dobbs planned to have a first draft no later than July 3, 2024.

Jason Nero motioned to enter non-public pursuant to RSA 91-A:3 II (a) the discussion of employee compensation. Bailey Sweet seconded. The Committee invited all committee members to the non-public session to include Principal Ken Dobbs, Josh Prather and Dennis McKenney.

The committee entered into non-public at 9:38am. Roll Call: Principal Kenneth Dobbs (Y), Josh Prather (Y), via Zoom: Bailey Sweet (Y), Lori Finn (Y), Kim Lavallee (Y), Jason Nero (Y), Dennis

McKenney (Y) The committee returned to public session at 10:00am. Meeting adjourned at 10:01am.

Approved at the July 11, 2024 meeting

Addendum added 2/18/2025 for Committee approval:

The following are the non-public minutes from July 1, 2024 as the committee did not seal the minutes during the meeting. The committee discussed an employee who desired to see their new role expanded from 2 days per week to 4-5 days/week. The committee determined their recommendation to the Board of Trustees to be as follows: keep the role at 2 days/week per the approved budget and look to expand the role in the next academic year.

Addendum approved at the March 3, 2025 meeting.