

APPROVED Organizational Committee Minutes
Lionheart Classical Academy Chartered Public School
Monday, August 19, 2024 @ 6:15 pm

The Organizational Meeting was called to order at 6:13 pm.

Attendees: Josh Prather, Bailey Sweet, Dennis McKenney, Ken Dobbs, Kevin McDonald, Lori Finn, Kim Lavallee, Alan Forcash

There were no public comments.

Bailey Sweet requested a motion for the approval of the July 24, 2024 minutes. Josh Prather motioned to approve minutes; Dennis McKenney seconded. No edits requested. Motion passes.

Bailey Sweet presented the Maintenance Policy for the committee's review. The goal of the policy was to ensure there was oversight and due diligence on any building permits required. The policy was broadened to include general maintenance to be administered by the Executive Director and the administrative team. Dennis McKenney suggested several small edits.

Bailey motioned to send the policy as edited to the Board for approval; Josh Prather seconded. All in favor.

The next order of business was related to the policy and procedure if there are threats of violence made by a student. The committee reviewed the updated Student & Family as well as the Faculty Handbook that relates to such matters. It was established that the policy was in place.

ACTION: Principal Dobbs will establish procedure for staff and faculty. That procedure would be outlined and included in the Faculty Handbook. Lori Finn will link student policy revision to the Faculty Handbook as well for reference.

Updated handbooks will be released to Faculty and Families prior to the first day of school.

Dennis McKenney asked the question related to the Weapons Policy (where weapons are defined) on whether a swiss army knife constitutes a weapon. The committee confirmed it did.

The Volunteer Policy was reviewed next. Strong discussion around who, how often and for what purpose a volunteer is submitted to a background check.

ACTION:

Bailey Sweet to confirm with Ashlee Wheel current volunteer background check process. Kim Lavallee to share with Committee best practices from the state on background checks. Understand if, and if there should be a background check policy. Bailey Sweet will send the committee a new draft for the 9/9 committee meeting.

Finally, Bailey Sweet presented a brief overview on transportation.

ACTION: Bailey will place this on the September agenda for more detail and share with the committee the quotes and work we currently have available to us.

The current contacts made are STA, Carrington Transportation and Principal Dobbs has contacted ConVal. The survey results from the parent survey sent out last fall have not been located.

Finally, Kevin McDonald, former LCA Board Trustee and safety proponent presented the status of the SAFE Grant. He met with Monadnock Security at the Board's request to have both measures completed mid-November prior to the end of year deadline. They will go before the Board at the September meeting for contract review and signing.

Kevin McDonald also shared that there should be a Safe Report included in all incidents related to violence. It was recommended to be included in the procedure.

The meeting was adjourned at 6:59pm.

Minutes approved at September 9, 2024 Organizational Committee meeting.