



Academic Committee Meeting
Lionheart Classical Academy
Monday, October 7, 2024 @ 5:00 pm

DRAFT MINUTES

The meeting was called to order at 5:06 pm. The following people were in attendance: Lori Finn (Chair), Sarah Paradis, and Fiona Byrne (via Zoom). There were no public comments.

The first order of business was the approval of the draft minutes from the 9/9/24 meeting. Ms. Paradis motioned to approve the minutes as written, seconded by Ms. Byrne. Motion approved by role call: Fiona Byrne (yea), Sarah Paradis (yea), Lori Finn (yea).

Discussion:

1. Faculty and Staff: First-grade teacher resigned. A TA will be stepping in as lead for the year. Will need to hire a TA to replace her. A science teacher also resigned. We are currently interviewing for this position. The Latin teacher (part-time) is also working with students on math on a part-time basis.

There was a discussion about the difficulties finding coverage in the building when teachers are out. The topic of volunteers was raised. There have been a number of parents who expressed interest in volunteering in classrooms, but the previous administration did not permit this. Ms. Byrne said she would discuss this possibility with Principal Dobbs. Ms. Paradis inquired about the substitute pool. Ms. Byrne stated that they have about 1.5 substitutes. The previous administration determined that this was sufficient, and that coverage for absences could be accomplished from within the building. She indicated that she would also discuss this with Principal Dobbs. Ms. Paradis will find out about Conval's substitute pool. Ms. Finn will inquire further about volunteers.

Action Items:

- Ms. Byrne will discuss the possibility of classroom volunteers and expanding the substitute pool with Principal Dobbs
- Ms. Paradis will find out about Conval's substitute pool.
- Ms. Finn will inquire further about people who had wanted to volunteer in the classroom

2. Fall Assessments & Reporting:

A. Classical Learning Test. Completed for fall, will be administered again in spring. Principal Dobbs will provide an update at the November meeting.

Action Item:

- Principal Dobbs will provide an update on CLT at the November AC meeting.

B. DIBLS. Completed for K-4. Ms. Byrne is working on grades 5-7. DIBLS will be administered 5x per year. This will help inform RTI.

C. Math. Being assessed with Acadience for K-7. Will be administered 3xs per year.

3. Science Cabinet: Ms. Bara will be asked to provide an update at the November meeting.

Action Item:

- Ms. Bara will be asked to share rubric at the November AC meeting.

4. Professional Development: reviewed various needs, possibilities for upcoming training. Teacher observations are in progress. Every teacher will be observed at least once by Ms. Byrne, Jordan McCarthy, and Principal Dobbs. Principal Dobbs is still working on the rubric and will be asked to share at the November meeting.

Action Item:

- Principal Dobbs will be asked to share rubric at the November AC meeting.

5. Classroom Bookshelves: Hillsdale provided only a few books per grade as suggestions. We can start with those books, each grade can also include some from grades below and above as well. The summer reading list books can be used as well. Will continue to search for options, reach out to other schools for suggestions. Ms. Byrne indicated that music was a need as well.

Ms. Paradis motioned to adjourn at 5:50 pm, seconded by Ms. Finn.

Next meeting: November 4, 2024 @ 5 p.m.