

**Lionheart Classical Academy Chartered Public School
Hiring Committee Meeting
January 13, 2022 @ 2:30 pm**

Minutes

Present: Kerry Bedard, Caitlin Blundell, Mike Facques, Jim Fricchione (Chair), Bailey Sweet, Barry Tanner, Liz Wilber

Committee reviewed and discussed hiring qualifications, interview format, scheduling, and salary guideline recommendations.

Committee supportive of content, process, and financial framework. Suggested edits include dividing questions among interview team, building in time to debrief after each candidate, changing “good fit” language, and changing paraprofessionals to hourly compensation.

Members also set board meeting report and agreed to prepare report with qualifications, process, and compensation guidelines. The committee would like school leadership to present finalists to the board members for their “blessing” before formally extending an offer. This could be handled as needed either during board meeting executive session or during a special board meeting executive session.

For next steps, Liz Wilber will make edits to documents and combine into one Hiring Guidelines document to be presented and approved by the board, Chair Jim Fricchione will present the report at the January 20th board meeting, and Liz Wilber will update the board on applications and interview schedule.

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