

**Organizational Committee Minutes**  
Lionheart Classical Academy Chartered Public School  
Monday, March 3, 2025 @ 6:15 pm

The Organizational Meeting was called to order at 6:23 pm.

Attendees: Bailey Sweet, Executive Director Mike Harner *via Zoom*: Kim Lavallee, Dennis McKenney, Josh Prather.

There were no public comments.

Bailey shared the draft minutes for the last committee meeting as well as the non-public minutes added as an addendum to the July 2024 minutes. Josh Prather motioned to approve of the December 2, 2024 minutes as well as the addendum to the July 7, 2024 minutes as written. Roll Call: Kim (Y), Lori (Y), Josh (Y), Dennis (Y), Bailey (Y). All in favor.

The first agenda item was the Drug-Free Workplace Policy review. It is to be reviewed annually by the Board. Lori confirmed items listed under #5 a – c were adopted by the school. ED Harner agreed they would be put in place. Bailey mentioned to recommend the policy as written, no changes to the Board. Lori seconded. Roll Call: Kim (Y), Lori (Y), Josh (Y), Dennis (Y), Bailey (Y). All in favor.

The committee then discussed a list of policies to be considered. Lori provided background. The first were outlined in the original charter. The committee discussed using the verbatim copy regarding non-discrimination and format it as policy AC for our policy index. The next item listed in the charter was Board-Management. Kim shared most school boards do not have this as a policy, but often reference the Board by-laws as it should dictate roles and responsibilities. The committee will review other school's examples and make a recommendation. The next discussion was a review of any needed pupil safety policies. During the discussion, the committee recommended adding the LCA Honor Code to JIC Student Conduct. All other items

The committee discussed and identified four required policies to be drafted:

- (IMAH) Daily Physical Activity
- (ADC) Tobacco and nicotine products
- (JLDBB) Suicide prevention
- (JFABD) Admission of homeless students

**Action Items:**

- Draft policy AC for Board Review in March 2025
- Update JIC Student Conduct to reflect Honor Code
- Draft 4 required policies listed above

No new business. The next meeting will be April 7, 2025. Meeting adjourned at 7pm.

*Minutes approved April 7, 2025.*