

Lionheart Classical Academy Chartered Public School

Finance Committee Meeting Minutes

Wednesday August 27th, 2025 @ 6:00 pm

1) Meeting Called to Order & Attendance

The meeting was called to order at 6:03pm, attendance confirmed Trustee Jason Nero, Trustee Ross Kukish, Ashlee Wheel, Amy Evans, Bonnie Benner, Executive Director Mike Harner, Kaitlyn and Caleb White. The Pledge of Allegiance recited.

2) Public Comment

No public comment

3) Approval of Meeting Minutes

Previous meeting minutes for July were reviewed and approved, mentioned by Caleb White and Second by Trustee Ross Kukish

4) Facilities Update/Real Estate

1. Multi-Purpose Room & Current Building Build Out: Mike Harner and Building official Tim Herlihy walked the property and got commitments from him on what to do for next steps and what he would be looking for. Trustee Ross began the process of layout of Sharon St. for the next 2 years. Mike and Ross red lined the existing plans. We had Hutter on site to complete an initial proposal for the design/layout. Waiting on Warren St to provide their proposal. Once we get those, we will decide who to move forward with and work towards getting a formal set of plans for the areas. We will let the design team know that Jeff from Fieldstone is working on exit baffles for the MPR.

2. New Property: 700 Dublin Rd. Peterborough, NH

Construction is under way. End date is tentatively November 2025. Plan would be to try for January to get 7th and 8th to start. Contingency fund with the budget for the new building has \$400,000 left. We discussed the elevator being done in October. We are working on proposals for a new roof as well as the possibility of new sidewalks.

3. Based on August's board meeting and the revised Building Committee's objective of outlining the next 6 years for build out and construction for both Dublin Rd and

Sharon St. This process has started on the Sharon Rd side and will continue in the coming months as the date for a plan/next steps is due by December.

4. We discussed the formation of a Capital Campaign what we would need for personnel, organization and implementation of a campaign. This would work hand in hand with the Building Committee as we work to plan out what we need for the future. Mike Harner outlined that we would need a campaign chair (leading throughout the community). We would work on the planning of the campaign, how and when we would launch and produce some visuals and lot of testimonials.

5) Finance Update

1. Mike Harner outlined the current school attendance being at 379/380 with our budget based on an attendance of 374 for the school year. We are doing well there.
2. Caitlyn Blundel Finance Report: Keeping an eye on cash flow. It is tight for the next couple of weeks. Differentiate funding will be received. Last year 85k we should get some additional funding that will help for per people aid.

The financial audit was wrapped up last week. End of October we will receive certified reports. DOE 25 through September audit.

6) Fundraising

- Ashlee Wheel provided an update and that there will be another fundraising meeting in September to map out the fundraising ideas for the year. Some fundraising campaigns that worked well last year that we will bring back is Raise Craze, Minted Fundraiser will return for holiday cards and a Pie fundraiser. Amy Evans is now working at Summerhill, and can get some assistance with the Pies. Summerhill has their own pie fundraiser and we can link up with making a bunch of pies to sell and we can see how we can link up and work together on this. We were thinking of starting in October to have for Thanksgiving.....large orders can be handled, but order early.
On an additional note, Amy thought it would be great to Incorporate Spring Village with the kids at Lionheart, whether it would be a visit/fieldtrip, volunteering, etc.
- We then went on to discuss many other fundraising ideas for the 2025/2026 school year:
 - o We discussed the idea of having a Fall Fair/Carnival at Dublin Rd with food carts.... Activities, band, line dancing..... Could also use the Barn(old

homestead) in New Ipswich to host... kid games, Have it be like a Oktoberfest. More to come.

- We discussed the golf tournament and the date for next year at The Shattuck. We were thinking around the same time, middle of August, we have a lot of suggestions for next year and we are working through the details.
- April 18th is the date for the 4th Annual Event.... Looking at options for venues.... Looking at 250 potential for attendance...
- We discussed the Cub Club idea and for next steps is to meet with Mike Harner and work through the idea and implementation.
- Charitable gaming options... Connect with the point of contact and see how we can enter into that.
- Create a bingo night. Have it be in the winter months make it open to the public, etc.
- Craft fairs/garage sales/pasta dinner nights to the community (once a month), Volunteer opportunities for the students...
- Discussed the idea of having another end of the year thank you dinner.
- End of the calendar year, required distribution for retirement plans.... Send a letter out to individuals who are 73 or older.... The letter should go out in October with a reminder around Thanksgiving... QCDs Drop it off at all the retirement homes... could complete presentations on the school and ask for donations.
- We were talking about a grandparents day... breakfast, watch a class, etc.
- Bringing in speakers in Oct and possibly Sept and invite the public to learn about the topic..... Lionheart Lecture Series....
- Monthly Newsletter, it is in the works.... Try to have it out by first week of school....

7) Next finance meeting is on Sept 24th at 6pm

8) Public Meeting Adjourned at 7:08am. Motioned by Trustee Nero and Second Caleb White

Respectfully Submitted,

Trustee Ross Kukish